



State of Hawai'i Career Opportunity

OCCUPATIONAL SAFETY & HEALTH ADVISOR IV (SR-22) - OAHU

State of Hawaii Executive Branch
Salary: See Position Description

An Equal Opportunity Employer

Opening Date: 09/24/16

Closing Date: Continuous

RECRUITMENT INFORMATION

Recruitment Number 216449 - Downtown, Oahu Employment Only - \$4,088 to \$4,786 per month (SR-22, Step C to G). Hiring rate will be based on qualifications, availability of funds, and other relevant factors.

A continuous recruitment may be closed at any time. The notice of the last day to file applications will be posted on the [Civil Service Hawaii State Government Jobs](#) page of our website.

DUTIES SUMMARY

Conducts research, develops, promotes and provides advisory, training and informational services in the field of occupational safety and health (OSH) to public and private agencies; plans and conducts formal and informal training; and performs other related duties as assigned.

This class is characterized by the responsibility for independently developing, promoting and providing the full range of advisory, training and informational services in the area of occupational safety and health and which involves the most complex work processes and hazards. Assignments at this level include developmental and promotional activities in high hazard industries or new establishments to promote voluntary compliance with the occupational, safety and health standards, to assist employers in the development or improvement of safety and health programs, to develop new training programs and classes to meet the specific needs of the business establishment and for in-house training of Compliance Officers and lower level OSH Advisors. A position in this class may assist with the training of lower level OSH Advisors.

The primary purpose of this position is to perform specialized consultative services for employers by conducting occupational safety and health audits of records and programs, identifying hazards and recommending corrective actions, assuring correction of hazards by follow-up activities, and providing written reports. The position also develops and provides specialized worker safety and health information and training where needed.

MINIMUM QUALIFICATION REQUIREMENTS

To qualify, you must meet all of the following requirements:

Basic Education/Experience: Bachelor's degree from an accredited four (4) year college or university.

Specialized Experience: Two and one-half (2-1/2) years of progressively responsible work experience of which the primary assignment was surveying of work sites and/or work processes to determine compliance with Federal and/or State Occupational Safety and Health laws, standards, rules and regulations; identifying safety and/or health hazards and suggesting necessary corrective actions. The work tasks should have demonstrated the ability to use measuring and sample collection devices (e.g., a sound level meter and velometers and mercury vapor, carbon monoxide and oxygen instruments), to prepare detailed narrative reports and to speak persuasively to groups or individuals on technical Occupational Safety and Health topics.

Substitutions Allowed: Relevant substitutions as described in the Minimum Qualification Requirements, will apply.

Driver's License: You must possess a valid driver's license at the time of appointment.

The information provided above represents a summary of the **complete Minimum Qualification Requirements**. To view the Requirements in their entirety, please [CLICK HERE](#).
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TO APPLY ONLINE: [CLICK HERE](#)

OTHER INFORMATION

ELECTRONIC NOTIFICATION TO APPLICANTS

The Department of Human Resources Development will use electronic mail (email) to notify applicants of important information relating to the status and processing of their applications as part of our ongoing efforts to increase operational efficiency, promote the conservation of green resources, and minimize delays and costs.

Please ensure that the email address and contact information you provide is current, secure, and readily accessible to you. We will not be responsible in any way if you do not receive our emails or fail to check your email-box in a timely manner.

TESTING INFORMATION

The examination for this recruitment will be conducted on an unassembled basis where the examination score is based on an evaluation and rating of your education and experience. It is therefore important that your employment application provide a clear and detailed description of the duties and responsibilities of each position you held.

In-person interviews and/or further testing in Hawaii may be required at the discretion of the hiring agency. If in-person interviews and/or further testing is a requirement, applicants who meet the minimum qualification requirements and are referred to the vacancy must be available to participate in person and at their own expense in this required phase of the selection process.

Applicants are encouraged to submit their applications as soon as possible. In addition to employment availability and score, the referral of qualified applicants may be based upon other factors including date of receipt of the application.

[CLICK HERE](#) for further information about Equal Employment Opportunity, the Merit Civil Service System, Citizenship and other requirements, Reasonable Accommodation, Veterans Preference, Examination Requirements, and the State Recruiting Office's Levels of Review.

APPLICATIONS MAY BE FILED ONLINE AT:

<https://www.governmentjobs.com/jobs/1535827/occupational-safety-health-advisor-iv-sr-22-oahu/agency/hawaii/apply>

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